

Pursuant to the provisions of Article 67 of the Regulations on the study and system of studying of the Faculty of Kinesiology in Split, Article 44 of the Statute of the Faculty of Kinesiology in Split, Decision on changes and amendments to the Regulations on Postgraduate Doctoral Study of the Faculty of Kinesiology in Split, the Faculty Council adopts at its session on 15 March 2012 the following

REGULATIONS

on Postgraduate Doctoral Study

- consolidated text

Article 1

- (1) These Regulations regulate the organisation and implementation of the University Postgraduate Doctoral Study of Kinesiology (hereinafter: the Doctoral Study), forms and duration of the study, rights and obligations of students and mentors, procedure of proposing, evaluating and defending the doctoral dissertation and other questions relevant for organisation and implementation of the University Postgraduate Doctoral Study, implemented at the Faculty of Kinesiology, University of Split (hereinafter: the Faculty).

Article 2

- (1) The study is implemented in the scientific area of social sciences, scientific field of Kinesiology.

Article 3

- (1) The study is implemented as a full-time and part time study in duration of 3 years or 6 semesters.

TERMS AND CONDITIONS OF ENROLMENT

Article 4

- (1) Enrolment to the Postgraduate Study is executed on the basis of a public call, published by the Dean upon a proposal of the Faculty Council.
- (2) The Faculty publishes a public call for enrolment to the Doctoral Study at least two months before the beginning of implementation of the study programme at the web pages of the Faculty and in the daily press.
- (3) The public call shall include conditions for enrolment at the study, list of all required documents, duration of the study, amount of expenses and mode of payment as well as the deadline for submitting the application.
- (4) Application to the public call also requires enclosing the letter of intent, proof of previously completed study level, record transcript with the average of all passed courses from the previous study level or diploma supplement (if owned), proof of scientific research work (if owned), proof of citizenship and other documents required by the call.

- (5) Number of enrolled doctoral candidates is determined in the public call for enrolment to the study for each academic year and the decision of the Faculty Council must be confirmed by the Senate of the University of Split.
- (6) If more candidates apply than determined (by the public call for enrolment), entrance examination shall be implemented.
- (7) Entrance examination includes the following evaluation:
- number of ECTS credits accumulated prior to enrolment and through the scientific and research work
 - results from the previous study level.

Article 5

- (1) First year of the Postgraduate Doctoral Study can be enrolled by:
- 1.1. Applicants who completed Graduate University Study of Kinesiology and achieved at least 300 ECTS.
 - 1.2. Applicants who completed another related graduate study and achieved at least 300 ECTS credits (special education, medicine, psychology, sociology, pedagogy and anthropology).
 - 1.3. Applicants who completed university graduate study and achieved at least 300 ECTS credits, from other areas (economics, law, electrical engineering, architecture, civil engineering, etc.).
- (2) Prior to taking any exam from the programme of the Postgraduate Doctoral Study applicants from Paragraph 1 of this Article, described in Subparagraph 1.3. are required to pass two groups of exams in fundamental kinesiological disciplines as follows:
- KINESIOLOGICAL ANTHROPOLOGY (Functional Anatomy, Kinesiological Physiology, Kinesiological Anthropology, Kinesiological Psychology and Kinesiological Sociology)
 - GENERAL KINESIOLOGY (Systematic Kinesiology, Basic Kinesiological Transformations, Biomechanics)

Article 6

- (1) General conditions and requirements for all applicants are:
- 1.1. Average arithmetic mean of all passed exams at the undergraduate or graduate university study of at least 3.5
 - 1.2. Proficient in at least one world language, particularly in English
 - 1.3. Exceptionally to conditions from Subparagraph 1.1. of this Article, the applicant can have the average arithmetic mean lower than 3.6, but not lower than 3.0, if earns at least 20 ECTS credits from publishing scientific papers, prior to enrolment to the Postgraduate Doctoral Study
 - 1.4. Enclosed papers for meeting the requirements from Subparagraph 1.3. cannot be used for earning ECTS credits during the course of study as for meeting requirements described in Article 15 of these Regulations.

Article 7

- (1) The fourth semester of the second year of study can be directly enrolled by:
- 1.1. Applicants who completed postgraduate scientific study with academic level of Master of Science acquired outside or inside the ECTS system as follows:

- 1.1.1. Applicants holding Master Degree, earned inside or outside the ECTS system must prove their scientific activity in form of published scientific papers in adequate publications (at least 20 ECTS credits according to the curriculum of the Doctoral Study of Kinesiology).
- (2) Applicants who earned their Master of Science degree outside the ECTS system can enrol directly the fourth semester of the Doctoral Study pursuant to the provisions of Article 116, Paragraphs 2 and 3 of the Act on Scientific Activity and Higher Education (Official Gazette No 123/03, 198/03, 105/04, 174/04, 46/07) and other decisions of the University of Split and/or the Faculty in accordance with the below described article.
- (3) Applicants who earned their Master of Science degree outside the ECTS system and have not acquired their doctorate or initiated the procedure of earning a doctorate in legal deadline, can enrol the differential third semester in which they are due to enrol and take at least three elective courses according to scientific interest of the applicant and earn at least 10 ECTS credits.

Article 8

DOTORAL STUDY BODIES

Doctoral Study Council

- (1) Doctoral Study is managed by the Doctoral Study Council which consist of teachers as Faculty employees holding a research and teaching position, members at their own preference, and whose election was previously confirmed by the Faculty Council.
- (2) Chair of the Doctoral Study Council is the Vice-Dean for Science.
- (3) Regular sessions of the Doctoral Study Council are held once a month or frequently if required.
- (4) All decisions are taken by a majority vote of the present members and decisions are valid if at least a half of Doctoral Study Council members are present.
- (5) Doctoral Study Council:
- Proposes Doctoral Study programme to the Faculty Council
 - Proposes Doctoral Study syllabus to the Faculty Council
 - Proposes publishing a public call for enrolment of students to Doctoral Study and enrolment quota for academic year to the Faculty Council which must be confirmed by the Senate of the University of Split
 - Proposes mentors and co-mentors to the Faculty Council
 - Proposes members of the expert committee for evaluation of topic and conditions of applicant for the procedure of earning the doctoral degree to the Faculty Council
 - Proposes members of the expert committee for evaluation of doctoral dissertation to the Faculty Council
 - Decides on Doctoral Study student applications of the first degree upon a proposition of the Doctoral Study Committee

Doctoral Study Committee

- (1) The Faculty Council appoints the Doctoral Study Committee (hereinafter: the Committee) as its working body which consists of three members as follows: Vice-Dean for Science who is also the chair of the Committee, Vice-Dean for Education and Students and a Doctoral Study representative student.
- (2) Doctoral Study Committee:
 - Is in charge of documentation requested by the public call and of enrolment conditions set by the call in the process of enrolment of applicants
 - Forms a ranking list of candidates for enrolment to the Doctoral Study
 - Proposes members of the evaluation committee for compulsory and elective courses to the Council
 - Accepts, through the Student Record Office, proposal for doctoral dissertation project (topic) of the applicant
 - Appoints Rapporteurs for evaluation of proposal for doctoral dissertation project and of mentor competencies
 - Brings a decision on approval of the topic and mentor competencies, based on the opinion of the Rapporteurs
 - Deals with applications for enrolment to Doctoral Study of Kinesiology on transferring from the same study, or other related studies, in the Republic of Croatia and outside the Republic of Croatia, after the implementation of the recognition procedure of study period abroad.

Article 9

Tutor

- (1) During the first semester a student is appointed with a tutor who follows student work and accomplishment and helps the student with questions related to the study.
- (2) The tutor is a member of the Doctoral Study Council.
- (3) The tutor is appointed by the Doctoral Study Council in accordance with personal interests of the student in accordance with the Vice-Dean for Science.
- (4) The tutor may or may not be a mentor for doctoral dissertation.
- (5) At the same time the tutor can follow five students of Doctoral Study at the most and is required to submit a report on student work to the Doctoral Study Council once a year.

Article 10

Mentor

- (1) A mentor on doctoral dissertation project can be a person holding a research and teaching position who has published at least four scientific papers since accepting the proposal in journals covered by the *Web of Science* database or journals cited in the *Thomson Reuters* (hereinafter: the T&R) bibliographic databases.
- (2) Exceptionally, a co-mentor can be a person holding a research and teaching position who has published at least two scientific papers for the period of ten years since accepting the proposal in journals cited in the T&R bibliographic databases.
- (3) The mentor is appointed by the Faculty Council upon a proposal of the Doctoral Study Council after a written agreement from the mentor on mentorship acceptance.

- (4) At the same time, the mentor can assume mentorship for maximum of two doctoral candidates of Doctoral Study or co-mentorship for maximum of four students of Doctoral Study (1 mentorship + max. 2 co-mentorships).
- (5) The mentor who has already assumed mentorship prior to retirement is entitled to execute the mentorship until the completion, with previous agreement from the Doctoral Study Council.
- (6) A faculty teacher can be the mentor at another institution of the same or at another university with a granted permission from the Dean of the parent faculty.
- (7) In the aim of Doctoral Study quality assurance mentorship and co-mentorship can also be provided for scientists outside the Faculty who have signed an agreement on cooperation and responsibility with the Faculty.

Article 11

Advisor

- (1) Faculty Council may or may not appoint one or more advisors based on the proposal by the Doctoral Study Committee.
- (2) Advisor role shall be defined by the Faculty Council in its decision on appointment.
- (3) Financial compensation for work of all appointed advisors can amount up to 3% from the total funds per semester in which the advisor was appointed.

Rights and duties of doctoral candidates

Article 12

- (1) Doctoral candidates sign an agreement on mutual rights and obligations prior to enrolling the first semester. The agreement includes provisions on agreement parties, student financial duties, duties regarding enrolment and completion of the study and on other questions relevant for studying.
- (2) After signing the agreement and settling all required payments the applicants gains the status of a doctoral candidate.
- (3) Doctoral candidates can study full-time or part time. The part-time study is designed for students performing another work at the same time.
- (4) Junior researchers and assistants can enrol the full-time study free of charge.
- (5) Students are required to attend all forms of lessons which are established by the study programme and syllabus.
- (6) Students are required to demonstrate activity of publishing results of their research work.
- (7) Students are required to actively participate in scientific meetings.
- (8) Students are entitled to change their mentor or topic only once after a written request and a statement from the previous mentor.
- (9) Students are entitled to suspend their study:
 - due to military service,
 - due to pregnancy,
 - for applicant-mother or student-father until the child turns one year of age,
 - due to a longer period of illness and
 - due to other reasonable reasons, based on a written application to the Committee.

- (10) Foreign students enrol the study following the same conditions as Croatian citizens who completed their study abroad with a condition of academic recognition of foreign education qualifications, in accordance with the applicable law.
- (11) Doctoral candidates, who earned a secondary school diploma abroad, regardless of their citizenship, are due to start the procedure of recognition of foreign education qualification beforehand and in accordance with the applicable law.

Duration of the study

Article 13

- (1) Doctoral Study takes at least three years or six semesters.
- (2) First three semesters and the examination period take six months as a rule.
- (3) Duration of the fourth, fifth and sixth semester depends on development and defence of doctoral dissertation project, experimental procedure, technical development and doctoral dissertation defence, provided that each semester takes longer than three months.
- (4) The doctoral dissertation project must be defended not later than six months after the last exam for full-time students and twelve months for part-time students.
- (5) The doctoral dissertation must be publicly defended not later than six months after the public defence of doctoral dissertation project.

Organisation of teaching

Article 14

- (1) The Doctoral Study of Kinesiology can be implemented at the Faculty in cooperation with other institutions of higher education and scientific institutes.
- (2) Teaching at the Doctoral Study of Kinesiology is organised in form of lectures, seminars, consultations, participation in scientific research, active participation in scientific meetings and development of the doctoral dissertation.
- (3) Classes for each course are held within a semester as a rule.
- (4) Classes at the Doctoral Study of Kinesiology are held for study groups of five or six students at the most as a rule.
- (5) Teaching for study groups of four or less students are held in the form of mentoring as a rule.
- (6) Mentoring form of teaching includes occasional consultations of teachers with students through which teachers offer students sources of knowledge and provide them with access to acquiring new knowledge.

ACCUMULATION OF ECTS CREDITS

Article 15

- (1) During the study the student must accumulate at least 180 ECTS credits.
- (2) Applicants earn ECTS credits during their studies by:
 - 2.1. passing compulsory and elective courses (**mandatory 40 ECTS**)
 - 2.2. research work (**mandatory 140 ECTS**)
 - 2.2.1. presentation of results from the research work (minimum 20 – maximum 45 ECTS)
 - 2.2.2. publishing scientific papers (minimum 50, maximum 80 ECTS)

2.2.3. development and defence of the doctoral dissertation (45 ECTS)

Article 16

- (1) Upon direct enrolment to the fourth semester applicants, who have previously defended their scientific master thesis (within the ECTS system), have 40 ECTS credits recognised, as well as additional 10 ECTS, based on defence of scientific master thesis.
- (2) These applicants, besides development and defence of the project and doctoral dissertation itself (45 ECTS), have the possibility of earning the remaining credits through: scholarly work and participation in scientific meetings.
- (3) The same is applied to applicants who have already earned their doctorate in other areas.
- (4) Applicants who have completed professional master study and have defended professional master thesis (outside or inside the ECTS system) can enrol the doctorate study only starting from the first semester while the professional master study and defended master thesis are recognised as 20 ECTS credits in elective courses.
- (5) Applicants who have previously enrolled a postgraduate study at another institution (inside or outside the ECTS system) but have not completed it (defended the master thesis or doctoral dissertation), can have a certain number of ECTS credits recognised. It is decided by the Doctoral Study Committee and in accordance with ECTS credits valid at the Doctoral Study of Kinesiology at that moment. ECTS credits can be recognised only for passing exams at the university postgraduate studies.

Scientific papers

Article 17

- (1) Credits assigned per certain categories of scientific papers are defined in the amount of activity necessary for writing and publishing a scientific paper in certain publications according to the system: 1 ECTS = 30 hours engagement.
- (2) Earned credits for a scientific paper refer to authors of scientific papers listed as the first author. If second or third author the student acquires 50% of the above mentioned credits, 40% if he or she is the fourth author, 30% if he or she is the fifth author, etc. This rule is not applied only for the papers published in publications which are cited in the T&R bibliographic database, where each number of credits is assigned to all three first authors. For more authors ECTS credits are calculated equally as for other publications.
- (3) A review paper is considered as a scientific paper.
- (4) For doctoral dissertation defence it is required to publish a scientific paper in a journal from the T&R bibliographic database listed as the first author or two scientific papers published in journals from the T&R bibliographic database listed as the second or third author and as a co-author with not more than four co-authors.
- (5) If the paper is not defined in publication as a scientific, professional, review etc., the Committee shall decide on the category of the paper itself.
- (6) All student papers are recognised regardless of date of publication (before or after enrolment to the Doctoral Study).
- (7) Credits earned from scholarly work and participation in meetings are independent and are calculated separately, meaning a student has separate credits for authorship on a paper and separate credits for presentation of the same paper.

- (8) Certification on presentation of a paper at meetings is recognised only if issued by the meeting organiser with a clear statement on presentation of the paper. If the certificate is not issued by the organiser, the Committee shall decide on the category of the paper itself.

Examination period and implementation of examination

Article 18

- (1) Examination period at the Doctoral Study is determined after all classes are held in a semester. After each semester there are four examination periods with at least two weeks between them and students can take exams in each.
- (2) The Committee can determine more dates for one examination period but each student can take each exam once per examination period.
- (3) If there is a good reason, the Committee can determine additional examination periods.
- (4) Exam calendar of the Doctoral Study is published at the beginning of each semester and it represents a constituent part of the syllabus. Exam registration deadline is also published at the same time.
- (5) Students can take exams after meeting required criteria established by the syllabus.
- (6) Students register for exams to the Committee in electronic form within the published deadline for exam registration.

Article 19

- (1) Exams at the Doctoral Study are taken in front of the examination committee which is appointed by the Committee and it consists of at least three Doctoral Study teachers, whereof one of them is the course teacher.
- (2) The examination is public.
- (3) All exams at the Doctoral Study are taken in the form of a seminar paper. Seminar papers are sent in digital form when registering for the exam. The Committee forwards the seminar paper for a review to appointed members of the examination committee which can offer suggestions to the student.
- (4) Within the scheduled examination period students take exams by presenting their seminar paper first in front of everyone present. The student is given questions in the written form by the examination committee and the questions can be asked by others as well.
- (5) The student can choose to answer the questions asked by the examination committee immediately or ask for a fifteen minutes period for preparation.
- (6) While preparing, the student is not allowed to leave the room, consult orally or use any telecommunication or audio-visual aid, including electronic equipment, except if it is requested by the examination committee due to the nature of the question.
- (7) The student who acts contrary to this provision shall be warned and if he or she continues with such behaviour, he or she shall be suspended from the exam and graded negatively.
- (8) The examination committee brings a public decision on the exam results by a majority vote of the examination committee members. The exam results can be either SATISFACTORY or UNSATISFACTORY.

- (9) If the student has satisfactory exam results, the final grade (sufficient, good, very good, excellent) is given by the course teacher individually. If the student has unsatisfactory exam results the final grade given is insufficient.
- (10) Exam protocol at the Doctoral Study is organised according to a form filled by the course teacher (*form ZIDDSK*) and it is signed by the examination committee members.
- (11) Exam results are public. A person who can prove legal interest is entitled to have an insight in the exam documentation.

Article 20

- (1) Examination for each enrolled course can be taken not more than four times in a semester in which the course was enrolled.
- (2) Failed course from the lower semester is due to be enrolled in a higher semester.
- (3) In case the student fails to pass the exam even after enrolling it again until the end of the next semester, he or she loses the right to study.

Article 21

- (1) The student is entitled to refuse the positive grade earned at the exam. The Regulations on Studies and the System of Studying of the Faculty of Kinesiology, University in Split is applied in this case.
- (2) Provisions of the above mentioned Regulations are also applied in the case of a complaint about the grade.

Enrolling the following semester

Article 22

- (1) The student is required to prove his or her scientific activity at the end of each semester and before enrolling the following one.
- (2) The Committee decides on the conditions for enrolment to the following semester.
- (3) Enrolment to the following semester is approved to those students who have cumulatively fulfilled the following conditions:
 - 1.1. 15 ECTS credits in classes – exams
 - 1.2. 15 ECTS credits in scientific activity
- (4) Exceptionally, two exams and 10 ECTS credits in scientific activity are minimum requirements for enrolment to the following semester. The student is required to compensate any lack in credits during the following semester.
- (5) The student who earns maximum ECTS credits in classes (15) and at the same time between 5 and 10 ECTS credits in scientific activity can conditionally enrol the following semester if he or she brings evidence on compensated credits in scientific activity not later than the beginning of examination period of the following semester.
- (6) The student who earns less than 5 ECTS credits in scientific activity fails to enrol the following semester, regardless of the number of ECTS credits accumulated in classes. The student must enrol the semester again and he or she must pay it again.
- (7) The student who earns the necessary number of the ECTS credits in scientific activity (15) and passes less than two exams (one or none) must enrol the semester again and he or she must pay it again.

- (8) The Committee decision on cases from Paragraphs 6 and 7 is based on a written student application.

Article 23

- (1) The Committee decides on recognition of ECTS credits for students who transfer from the same doctoral study programmes in the Republic of Croatia and according to Doctoral Study syllabus in effect.
- (2) Students who transfer from other doctoral study programmes in the Republic of Croatia can enrol Doctoral Study of Kinesiology only starting from the first semester and the Committee can recognise those students related compulsory and/or elective courses and belonging ECTS credits.
- (3) Students who transfer from the same doctoral study programmes outside the Republic of Croatia can have ECTS credits recognised as in Paragraph 2 of this Article after meeting all requirements from the Act on Recognition of Foreign Educational Qualifications.

Procedure for development and defence of doctoral dissertation

Article 24

- (1) Postgraduate study for acquiring a doctoral degree ends in development and defence of doctoral dissertation.
- (2) The dissertation is developed during the second and third year of study and the student earns 45 ECTS credits by defending it.

Article 25

- (1) Exceptionally, the doctoral dissertation can be a number of published scientific papers followed by a critical review chapter, which consists of introduction, discussion, conclusion and a detailed list of relevant references (so called the Nordic model). Critical review puts results of the doctoral dissertation in context of the existing scientific knowledge. Such form is possible only as a part of a research work within the Doctoral Study and scientific papers must be published after enrolment to the Doctoral Study. Collected scientific papers, submitted as a proposal for the doctoral dissertation, must represent a completed form of at least three published papers in journals from the *Web of Science* (or T&R bibliographic database), whereof at least one paper must be published in a journal with the impact factor higher than the median factor of the journal from the area of doctoral research.

Each paper, unless for a special reason, can qualify one doctoral candidate only. The doctoral candidate must be the principal author on at least two previously mentioned papers. Collected papers must offer a new scientific contribution in relation to single papers.

- (2) The doctoral candidate who wants to develop the doctoral dissertation following the Nordic model from Paragraph 1 submits a proposal to the Student Records Office in accordance with provisions from Article 26 of these Regulations.
- (3) The doctoral candidate who wants to develop the doctoral dissertation following the Nordic model from Paragraph 1 must at least once be the first of maximum three authors, in the area of *Sport Science* (according to *Journal Citation Report*) with the impact factor higher than the median factor of the journal from the area of *Sport Science*.

1 / Proposal

- (1) The student submits both proposal of the project (topic) of doctoral dissertation and mentor proposal (*form KF.DR.SC.01*) to the Doctoral Study Committee through the Student Records Office during the second and third semester and not later than before enrolment to the fourth semester of the Doctoral Study.
- (2) While submitting the proposal, the student is required to deliver evidence on agreement of the suggested mentor and co-mentor with the content of the proposal (signature on proposal form and/or electronic agreement sent by e-mail to the Student Records Office).
- (3) The aim of the proposal is scientific assessment of the suggested project of doctoral dissertation as well as of the mentor competencies by relevant independent evaluators.
- (4) The Doctoral Study Committee appoints two Rapporteurs for assessment of the proposal of doctoral dissertation project as well as mentor competencies (hereinafter: the Rapporteurs) within fifteen days since receiving the proposal.
- (5) An appointed rapporteur can be a person holding a research position who has published eight scientific papers in journals from the T&R bibliographic database in the last ten years and since receiving the proposal.
- (6) At least one rapporteur must be an employee from another Croatian or foreign university or related institution.
- (7) Within a deadline of two weeks since appointment the rapporteurs form their opinion on acceptance of the topic and suggested mentor competencies. Rapporteur's report can be: ACCEPTED – PARTIALLY ACCEPTED (with changes) – NOT ACCEPTED (with an explanation).
- (8) If rapporteurs' evaluation reports are not identical, the Committee makes the final decision.
- (9) Doctoral Study students who have initiated the procedure of application and development of the doctoral dissertation (and have enrolled the fourth as well as the following semesters) prior to the entry in force of these Regulations, are not required to submit the proposal.

2 / Application of doctoral dissertation project (topic)

- (1) Procedure of application of the doctoral dissertation can be initiated when the student earns at least 90 ECTS credits whereof 40 CTES credits in classes and exams.
- (2) Procedure of acceptance of the doctoral dissertation topic project can be initiated only by the student who has previously submitted the application which was accepted (evaluated positively).
- (3) The student who initiates the procedure of acceptance of the doctoral dissertation topic (project) is submitted to the Committee with proposed topic and an explanation of the topic, work methodology, expected original scientific contribution and suggestion of a mentor. The application is submitted on a standardised form (*form KF.DR.SC.02*).
- (4) The student also submits with the application:
 - Student Transcript Book,
 - list of papers and a copy of each paper,
 - certificate on participation in scientific research,

- doctoral dissertation project developed according to instructions for development of the project.
- (5) The Doctoral Study Council decides on meeting the requirements for initiating the procedure of acceptance of the doctoral dissertation topic upon a proposal of the Committee.
 - (6) The Doctoral Study Council appoints the Committee for Evaluation of Dissertation Topic and Mentor Appointment Proposal. The Committee includes five members and one substitute member. One member is the chair and at least one member is not the Faculty employee.
 - (7) Chair of the Committee for Evaluation of Dissertation Topic and Mentor Appointment Proposal coordinates the procedure of the public defence, he or she is responsible for the minutes of the dissertation defence and based on the minutes, he or she writes a report which is signed by all Committee members.
 - (8) Potential mentor can be a Committee member but cannot be appointed as the Committee chair.
 - (9) Appointment of the Committee for Evaluation of Dissertation Topic and Mentor Appointment Proposal by the Faculty Council is considered after the enrolment to the fourth semester.

Article 27

- (1) Public defence of the project, on expected original scientific contribution of the dissertation and which closely evaluates reality of the expected scientific contribution, is scheduled for all students who meet the requirements for initiating the procedure of acceptance of the project.
- (2) Defence of the project must be held at least three months after the student application for the procedure of doctoral dissertation topic acceptance.
- (3) In agreement with the student and mentor, the chair of the Committee for Evaluation of Dissertation Topic and Mentor Appointment Proposal informs the Doctoral Study Committee on date, time and venue of defence of the project. Final decision on date, time and venue of the defence of the project is decided by the Faculty Council.
- (4) Notice on defence of the project is publicly published on the bulletin board and the web pages of the Faculty at least seven days and at the most thirty days before the public defence.

Article 28

- (1) Minutes (form ZPPD) are taken on the progress of the defence and they include specification on addenda and changes required from the student to include in the project before its approval. Based on the minutes the student implements required changes in the project and submits the corrected and amended version within a month at the most after the defence itself to all members of the Committee for evaluation of the topic and mentor proposal.
- (2) The Committee members report in electronic mail to the Committee for Evaluation of Dissertation Topic and Mentor Appointment Proposal on changes the student included in the project and on their approval of the previously mentioned.

- (3) After the Committee for Evaluation of Dissertation Topic and Mentor Appointment Proposal accepts the final version of the project, the defence of the project is considered completed.

Article 29

- (1) After completing the defence of the project the Committee for Evaluation of Dissertation Topic and Mentor Appointment Proposal delivers to the Doctoral Study Council a written report on the defence of dissertation results with proposal of acceptance or refusal of the topic of the doctoral dissertation (form *IPPD*) and the final version of the project.
- (2) The Faculty Council brings the final decision on acceptance or refusal of the project of the doctoral dissertation and mentor appointment.
- (3) If the Faculty Council accepts in its decision the project (topic) of the doctoral dissertation and mentor appointment, the student has met all requirements for enrolment to the fifth semester.
- (4) If the Faculty Council does not accept in its decision the project (topic) of doctoral dissertation and mentor appointment, the student is referred to process the changes in the project and defend it publicly within the deadline of six months at the most.

Article 30

- (1) After meeting all requirements at the study and earning the required ECTS credits, the student apply for defence of the doctoral dissertation.
- (2) The application is submitted to the Doctoral Study Committee through the Student Records Office on a standardised form (form *KF.DR.SC.03*) accompanied by all necessary proposals (specified by the form).
- (3) At the first following session the Faculty Council appoints, upon a proposal of the Doctoral Study Council, the Committee for Evaluation and Defence of Doctoral Dissertation consisting of at least five members whereof at least one member cannot be the Faculty employee.
- (4) The chair of the Committee for Defence of Doctoral Dissertation coordinates the procedure of the public defence and is responsible for the minutes of the public defence, and based on the minutes he or she writes a report which is signed by all Committee members.
- (5) The mentor cannot be a member of the Committee for Evaluation and Defence of Doctoral Dissertation.

Article 31

- (1) The Committee for Evaluation and Defence of Doctoral Dissertation gets an insight into the dissertation and makes suggestions for possible changes. Members of the Committee for Defence of Doctoral Dissertation are not allowed to require changes from the candidate which are not in conformity with the plan and protocol of the research which are specified in the final version of the project of the doctoral dissertation.
- (2) The Committee for Defence of Doctoral Dissertation delivers to the Council a report and evaluation of the doctoral dissertation (form *IODD*) within three months period at the most. The report can be positive or negative and the decision is made with a majority vote of the members of the Committee for Defence of Doctoral Dissertation.

- (3) The Faculty Council may or may not confirm the evaluation of the Committee for Defence of Doctoral Dissertation. If the Council concludes that the report of this Committee does not offer safe grounds for evaluation, it shall expand the structure of the Committee with new members or it shall appoint a new committee for defence of the doctoral dissertation and ask for a new report.
- (4) If the report of the Committee for Defence of Doctoral Dissertation is negative and the Council does not bring a decision on proceeding according to Paragraph 3 of this Article, the Council shall bring a decision on the negative evaluation of the dissertation and it shall inform the student about it.

Article 32

- (1) The student whose dissertation was evaluated positively is entitled and obliged to publicly defend the dissertation in front of the Committee for Defence of Doctoral Dissertation.
- (2) Date of defence of the doctoral dissertation must be published on the bulletin board at the most thirty days and at the least seven days prior to the defence.
- (3) Establishment of time and date of defence means the student has met all requirements for enrolment to the sixth semester.

Article 33

- (1) The student submits to the Student Records Office of the Faculty the finished dissertation in one unbind copy and on a CD/DVD with a request for initiation of the procedure of evaluation of the doctoral dissertation.
- (2) The doctoral dissertation is developed according to given instructions.

Article 34

- (1) An applicant is allowed to a 45-minutes presentation at the most during the defence of the dissertation. After the student presentation the Committee members ask questions regarding the topic of the dissertation. Each Committee member can ask three questions at the most. The student is entitled to prepare answers to questions of the Committee within half an hour at the most.
- (2) After answering the questions of the Committee brings a decision on whether the students has defended the dissertation or not.
- (3) After the defence of the doctoral dissertation the Committee informs on the student success. Results of the defence can be:
 - defended with an unananimus decision of the Committee
 - defended with a majority vote of the Committee
 - not defended.
- (4) Minutes are taken on defence of the dissertation (Form *ZODD*).
- (5) The student whose dissertation was not accepted, meaning it was not defended, can ask for a new topic as regulated in the Regulations.

Article 35

- (1) After a successful defence of the doctoral dissertation the applicant adds in dissertation a paper on the structure of the Committee for Evaluation, Committee for Defence of Doctoral Dissertation and the date of defence.
- (2) The applicant submits to the Faculty Secretariat and through the Student Records Office, seven (7) bind copies of the doctoral dissertation within three months since the date of defence. The Faculty Secretariat delivers it to: the National and University Library in Zagreb, University Library in Split, University of Split, Faculty Department, mentor, Faculty archive and the Faculty library.

Article 36

- (1) The dissertation is withdrawn if established a plagiary or forgery.
- (2) Procedure of withdrawal of the academic degree is initiated by the Faculty Council on official duty or following a proposal of a person who proves legal interest.
- (3) Existence of requirements for withdrawal of the earned academic degree is established by an expert committee selected by the Faculty Council. After the implementation of the procedure the expert committee submits its opinion to the Faculty Council which brings the final decision on withdrawal of the earned academic degree.
- (4) Withdrawal of the earned academic degree is accompanied by a loss of all ranks for which earning the academic degree was a requirement.

Completing the study

Article 37

- (1) Postgraduate Doctoral Study ends in development and defence of a scientific doctoral dissertation.
- (2) After completing the study and defending the dissertation the students acquires an academic degree of doctor of social sciences, the field of kinesiology.
- (3) Abbreviation of the academic degree is PhD and is used after the first and last name.
- (4) Promotions of doctors of science are carried out by the rector.

Article 38

- (1) The student who enrolls Doctoral Study full-time is due to defend the doctoral dissertation within five years since the date of enrolment to the study, otherwise he or she loses his or her status of the doctoral candidate.
- (2) The student who enrolls the Doctoral Study part time loses his or her status of the doctoral candidate if he or she fails to defend the doctoral dissertation within seven years since the date of enrolment to the study.
- (3) Exceptionally, the student can get an approval and a longer deadline for completing the study but the total duration of the study cannot be longer than eight years with commitment of taking the differential exams in case of changes in the syllabus of the study and commitment of paying any additional expenses of the study.

Study financing

Article 39

- (1) Decision on the tuition fee is made by the Faculty Council for each academic year separately.
- (2) Faculty incomes achieved from the activity of implementation of the Doctoral Study of Kinesiology is distributed as follows:
 - 40% of incomes are used for improvement of the Faculty activities (equipment acquisition, reference books, investment and investment maintenance)
 - 3% for the budget of the University of Split for capital investments and developmental programmes
 - 57% of incomes for expenses of implementation of doctoral studies and all expenses related to them (overheads, overtime work, work outside the teaching norm, expenses of guest teachers and other expenses of the implementation of the Doctoral Study).

TRANSITIONAL AND FINAL PROVISIONS

Article 40

- (1) After these Regulations enter into force, the Regulations on postgraduate Doctoral Study of 30 March 2011 shall be no longer effective, Class: 643-02/11-05/0001, Reg. No.: 2181-205-04-01-11-0001.
- (2) Changes and amendments to these Regulations are executed in the way and according to the procedure for their adoption.
- (3) These Regulations enter into force on the eight day since of their publication on the bulletin board and the web pages of the Faculty.

Class: 643-02/12-05/0002

Reg.No.: 2181-205-02-02-12-0001

Split, 16 March 2012

DEAN

Prof. Boris Maleš, PhD